



IMPACT100 SONOMA COMMITTEE DESCRIPTIONS

Grant Review Committees

- ❑ **4 Focus Area Committees – Impact100 Grant.** These four Focus Area Committees (Enrichment & Environment; Prevention & Intervention; Social Outreach; and Women & Girls) are responsible for the entire review process for the \$100,000 Impact100 Grant. In each focus area, committee members evaluate Letters of Inquiry from interested nonprofits, invite viable applicants to submit a proposal, participate in site visits, and make a final selection of the most worthy applicant to move forward as a finalist. The committees meet approximately 3-5 times during the year and participate in site visits at nonprofits.
- ❑ **2 Committees – Community Grants.** These two Community Grants Committees (Capital Grants and Program Grants) are responsible for the entire review process for Community Grants. Community Grants are small grants of \$3,000-\$15,000. In each focus area, members evaluate Letters of Inquiry from interested nonprofits, invite viable applicants to submit a proposal, participate in site visits, and make a final selection of the most worthy applicants to move forward as finalists. The committees meet approximately 3-5 times during the year and participate in site visits at nonprofits.

Operational Committees

- ❑ **Communications Committee** conveys information to the Impact100 membership and builds awareness for the organization in the community. This is achieved through monthly e-newsletters, press releases, articles, and website updates. The committee meets 2-3 times a year for planning purposes.
- ❑ **Community Outreach Resource Committee (CORC)** provides outreach to the nonprofit community of Sonoma Valley to identify how Impact100 Sonoma may provide a greater impact to the community. CORC will eventually develop a Nonprofit Community Directory and Skills-based Volunteer Database of Impact100 members willing to share personal business skills with Sonoma Valley's non-profit organizations.
- ❑ **Development Committee** fosters sponsorships for Impact100 Sonoma events, meets with other Impact100 members to discuss potential business contacts in the community, and raises funds to help offset administrative expenses, such as website maintenance, print materials, and administrative support. The committee meets several times a year to plan sponsorship approach strategies.
- ❑ **Directory Committee** develops and maintains an annual membership directory that includes membership information and photos and assists with photography at events. The directory helps to identify member interests and promotes greater networking among members. The committee meets approximately 2-4 times a year to develop plans related to its activities.
- ❑ **Member Services Committee** focuses on retaining and engaging existing Impact100 Sonoma members through networking activities, including hikes, monthly coffee socials, cocktail get-togethers, volunteer days, etc. The committee meets approximately 2-3 times a year to plan member events.
- ❑ **Membership Committee** helps to recruit new members to Impact100 Sonoma. The committee plans and staffs social events and educational forums throughout the year to convey the Impact100 mission and to demonstrate the value of our organization. The committee meets 2-3 times during the year.
- ❑ **Special Events Committee** provides pre and post event support for all Impact100 Sonoma events. This includes site recommendations, logistical and budget support, planning strategies, meeting materials, and development of copy, invitations, and signage. The committee meets 2-3 times a year and in concert with Membership and Member Services Committees.

***If you are unable to attend the January 28 Members-Only Education Forum,
please email admin@impact100sonoma.org to volunteer for a specific committee.***